



**Government of West Bengal**  
**Office of the Superintendent of Police**  
**Purba Medinipur District**  
**Nimtouri, Tamluk, W.B.**  
**Pin-721648, Tele.-(03228) 295-194/195**

**e-Tender Notice N.I.Q – 07 of 2025-2026**

**Memo No.102/RI /e-Tender/ SP Purba MDP/2024**

**Date:02/04/2025**

Superintendent of Police, Purba Medinipur invites percentage rate tenders through e-tendering for the following works by two folder system up to **17-00 Hours on 23<sup>rd</sup> April, 2025 (Wednesday)**. Pre-qualification documents in a separate folder and Bid document with schedule rate in another folder are to be submitted by the qualified contractors viz. Contractors registered in appropriate class with PWD / CPWD / MES / NHAI / Railways and bonafide outsiders who satisfy the terms and conditions set out in pre-qualification document.

NIT SL. No.	Description of Work	Required for the vehicles	Size of Tyres & Tubes	Quantity	EMD
1.	Supply of Tyres & tubes	BD Van /W. Cannon	1000×20	06 Pcs.	Rs. 15,000/-
		Big Bus	900×20	01 Pc.	
		1.5 Ton/ 3 Ton/ P. Van/Mini Bus	7.50 16	31 Pcs.	
		Bolero/Sumo	215×75 R15	27 Pcs.	
		Mahindra Maxx	185×85 R16	8 Pcs.	
		Gypsy	195×R15 LT	03 Pcs.	
		Scorpio	235×65 R17	04 Pcs.	
		Total		80 Pcs.	

Intending bidders may download tender documents from e-procurement portal of our website <http://www.wbtenders.gov.in> **from 02<sup>nd</sup> April, 2025 (Wednesday) at 15-00 Hours to 23<sup>rd</sup> April, 2025 (Wednesday) up to 17-00 Hours**. The pre-qualification and bid documents duly filled in all respect should be submitted on-line through our e-portal **from 03<sup>rd</sup> April, 2025 (Thursday) at 10.00 Hours up to 17-00 Hours (as per server clock) on 23<sup>rd</sup> April, 2025 (Wednesday)**.

Superintendent of Police, Purba Medinipur does not take any responsibility for the delay caused due to non-availability of Internet connection or jam in Internet etc.

**1 Earnest Money:** EMD of **15000.00 (Rupees Fifteen Thousand only)** must be submitted through online mode. Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure is to be adopted for deposit of the EMD/ Bid Security/ Tender Fees related to e-Procurement of the State Government departments.

**A. Login by bidder: -**

a) A bidder desirous of taking part in a tender invited by a State Government Office shall login to the e-Procurement portal of the Government of West Bengal **https://wbtenders.gov.in** using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payments through bank account in any Bank.

**B. Payment procedure:**

**i) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway**

a. On selection of net banking as the payment mode, the bidder will be directed to the ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

b. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

c. Bidder will receive a confirmation message regarding success/failure of the transaction.

d. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

e. If the transaction is failure, the bidder will again try for payment by going back to the first step.

**ii) Payment through RTGS/NEFT:**

a. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.

b. The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.

c. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.

d. If verification is successful, the fund will get credited to the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

e. Hereafter, the bidder will go to e-Procurement portal for submission of his bid.

f. But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

The pre-qualification documents alone will be opened for **evaluation** and selection of qualified bidder **on 25<sup>th</sup> April, 2025 (Friday) at 18-00 Hours** by the Superintendent of Police, Purba Medinipur in presence of bidders. Name of the qualified bidders will be displayed **in the office notice board**.

The financial bid documents of the technically qualified bidders will be opened **to be intimated later subjected to completion of technical evaluation** and the other bid documents will be unopened. No separate intimation will be given for this, unless the above date is changed. If the office happens to be closed on the date & time for opening of tender as specified in **NIQ** the date will be on the next working day at the same time & venue unless and otherwise announced anything. No individual intimation will be given.

Superintendent of Police, Purba Medinipur reserves the **right to reject or cancel** any or all pre-qualification documents and bid document without assigning any reason whatsoever.

**THE ELIGIBILITY CRITERIA ARE GIVEN BELOW : -**

1. The applicant in the same name and style as prime contractor should have successfully supplied **Similar Type** of articles to a value of at least 40% of his quoted cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.
2. I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
3. All duties, taxes, royalties, (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.

**List of Important Dates of Bid for “Purchase of 80 numbers of new Tyres & Tubes as stated in the NIQ**

1)	Date of Publish.	:	Date 02.04.2025.
2)	Period and time for download of Bidding Documents	:	From-Date 02.04.2025 Time – 15:00 To Date: 23.04.2025 Time – 17:00
3)	Time of Submission.	:	From-Date 03.04.2025 Time – 10:00 To Date 23.04.2025 Time – 17:00
4)	Time and Date for opening Technical Bid / Bids	:	Date 25.04.2025 Time – 18:00
5)	Time and Date of opening Financial Bids (Subject to evaluation of Technical Bid)	:	To be intimated later.
6)	Place of opening bids	:	Superintendent of Police, Purba Medinipur, Ganapatnagar (Nimtouri) :: P.O.: Uttar Sonamui :: Dist: Purba Medinipur. :: Pin: 721 648.
7)	Last Date of Bid Validity	:	90 (Ninety) days from date of Financial Bid submission.
8)	Officer Inviting Bids	:	Superintendent of Police, Purba Medinipur

## **INSTRUCTION TO BIDDERS (ITB)**

1. The intending bidders are requested to read these instructions carefully and inspect the site before quoting the rates.
2. Bidders must meet all the requirements stated in the tender document, including legal and financial requirements. Only eligible bidders will be considered.
3. The tender will be of Two Folder System. One Folder will be for “**Technical bid**” containing mainly pre-qualification document as specified (4) bellow. Other Folder will be for “**Financial bid**” containing offer as specified (5) bellow.

4. The Folder marked “**Technical Bid**” will contain the following documents:- a) For bidding documents downloaded from the website.
- b) The Earnest Money receipt also entered in the **Bidder File**.
- c) Authorised addresses and contact details of the bidder having the following information Address of communication:-  
Telephone No:- Facsimile (FAX) No:-  
Electronic Mail Identification (E-mail ID) :-
- d) Qualification information, supporting documents, affidavit and undertaking as specified.
- e) Undertaking that the bid shall remain valid for the period of 90(ninety) days after the opening of **Financial Bid**.
- f) Properly filled up Check list (available with Tender documents downloaded from web site.)
- g) I.T. (PAN Certificate, and I.T. Return submitted for the last financial year); GST registration certificate with up to date return; and P.T. clearance certificate up to date.
- h) Any other information / documents required to be completed and submitted by bidders as specified in ITB.
- i) An affidavit affirming that information he has furnished in the bidding document is correct to the best of knowledge and belief.
- j) An index furnishing the page nos. of all documents submitted.
5. The Folder marked “**Financial Bid**” will contain the following documents :-
- a) The BOQ containing bid, offer on the basis of quotation. The bidder should quote the rate **both in Figure as well as in words**.
- b) Bill of Quantity (Tender Schedule).
6. The applicant in the same name and style as prime contractor should have successfully supplied **Similar Type** of articles to a value of at least 40% of his quoted cost in a single tender completed within last 5 years, from the Govt. / Semi Govt. Organizations.
7. The bidder should submit the original documents for verification at the time of Technical Bid Opening.
8. Successful tenderers will have to execute an agreement with the Superintendent of Police, Purba Medinipur on a non judicial stamp paper valued **Rs.100/- (One Hundred)** only within the date specified in the letter of intimation.

9. Tenderers must submit requisite credential certificates from **Appropriate Authority**.
10. Intending tenderers will have to produce valid certificates of up to date clearance of Trade License, Income Tax / Saral and Sales Tax documents.
11. The Earnest money deposited will be released to the unsuccessful tenderers after issuance of the work order.
12. Authority reserves the right to accept or reject any or all tender without assigning any reason or whatsoever and is not bound to accept the lowest tender.
13. Time of supplied will be specified in the work order.
14. If the lowest tenderer fails to execute the agreement within the date mentioned in the letter of intimation, his name should be brought into book for taking disciplinary action and his earnest money will stand forfeited.
15. In the event of the tender being submitted by a firm, it must be signed separately by each member thereof and in the event of the absence of any partner, it must be signed on his behalf by a person holding a power of attorney authorizing him to do so.
16. This Notice Inviting Tender will be the part of agreement.
17. Payment of work will be made as per fund available for Govt., for which no extra claim shall be entertained.
18. All duties, taxes, royalties, (Regulation of Employments & Condition of Service Act,1996], toll, taxes and other levies payable by the Contractor under the contract to the State/Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder.
19. All tenderers, who have submitted tender, are requested to attend at the time of Opening Tender.
20. No Sub-Contracting is allowed.
21. No claim for escalation of rates will be entertained during the currency of the tender for increasing in the cost of materials etc.
22. There will be no scope of Arbitrations.
23. After full supply of the articles bill should be produced through Motor Transport officer, Police Line, Purba Medinipur.

**Sd/-**  
**Superintendent of Police**  
**Purba Medinipur**

Copy forwarded for information to:-

1. The Director General & Insp. General of Police, West Bengal, Bhabani Bhawan, Alipore, Kol-27
2. The Addl. Director General & Inspector General of Police, West Bengal, Western Zone, Durgapore, Paschim Burdwan
3. Inspector General of Police (Org.), West Bengal, Bhabani Bhawan, Alipore, Kolkata-27.
4. The Dy, Inspector General of Police, Midnapore Range, Kharagpore, Paschim Medinipur
5. The Sabhadhipati , Purba Medinipur Zilla Parishad
6. The District Magistrate, Purba Medinipur
7. The Addl.Suptd of Police HQ/Rural(Contai)/Haldia Purba Medinipur
8. CA to Head Assistant, Police Office, Purba Medinipur
9. Notice Board.
10. OC, DCRB to upload in on the district police website.

**Sd/-**  
**Superintendent of Police**  
**Purba Medinipur**